

Need Help With Your Heating Bill or PSE Bill?

Do you fit the following Income Guidelines?

Household size	LIHEAP Average Monthly Income*	PSE Help Monthly Income*
1	\$1,134	\$1,361
2	\$1,532	\$1,839
3	\$1,930	\$2,316
4	\$2,328	\$2,794
5	\$2,726	\$3,271
6	\$3,124	\$3,749
7	\$3,522	\$4,226

*Gross Earned Income Less a 20% Deduction

Appointments for our site can only be made by calling 425-432-8139 ext 100

Please read the below required documentation checklist carefully.

You must bring **all** documents listed below that apply to your household. If you have not brought **all** the required documentation we will stop the appointment and you will need to reschedule a new appointment through the phone line.

Documents needed

- Social Security Card or legal document indicating name and social security number for **all household members**.(ex. recent tax forms from professional tax preparation (HR Block, Jackson/Hewitt etc) paystubs with full number showing, or any other legal document ...)
- Picture ID with birth date for the applicant
- Current month's heating bill if different than PSE
- Current PSE bill
- Rent/lease agreement, rent receipt or statement from Landlord stating amount of rent - or a mortgage statement if buying home
- **Verification of total household income for the three months prior to appointment month. Income is considered any dollars coming into the household.**
 - SSI or SSA – awards letter or bank statement showing automatic deposit
 - If receiving DSHS need to show awards letter or print out for the three months prior to appointment month
 - Documentation of Child/Spousal support
 - **All** Paystubs for the three months prior to appointment month – when you received the pay, not when you worked the hours
 - If self employed with a business license, need to see records
- If someone in the home receives **Unemployment, MUST HAVE a Q10 printout** – you will need to either go to the Auburn Employment Security Office/Work Source at 2707 'I' Street NE and ask them to mail it to you **OR** fax them a request for the Q10 to be faxed to **you**. Their fax number is 253-804-5341. If you go to the site they **WILL NOT give you the Q10 at that time but will mail it to your address. Please allow time for this to get to you or fax them a request.**